

## **Monday, February 1, 2016 Annual Meeting - Secretaries Report**

**7:30 p.m. - Meeting called to order**

**Board members in attendance: President Mark Paterson, Vice-President Andrew Zachary, Treasurer Brian Jannert, Chief Range Safety Officer Jim Uffner and Secretary Stephen Zarney**

**Meeting opened with The Pledge of Allegiance recited by the membership in attendance.**

**Motion was entered:** to postpone the reading of the Secretaries minutes from December 7, 2015 meeting until the next scheduled meeting March 7, 2016 as the Secretaries minutes were not available; the motion was seconded and carried by the members in attendance.

**Prior to the reading of the Treasures and Range Safety Officer's reports,** a discussion was opened on a proposal presented at the last membership meeting December 7, 2015, to approve the waiver of membership dues for active broad members and training personal for the 2016 calendar year as a means of compensation for their committed support. The motion also stipulated the waiver of membership dues of board members and training personal would be reviewed annually and would require membership approval each year providing funding allowed for such a waiver. A motion to accept the proposal was entered, seconded and approved without opposing argument by the membership in attendance.

**Reading of the Treasures Report:** Following the reading of the treasures report, motion to accept the report as read was made, seconded and approved without amendment by the members in attendance.

**Reading of the Chief Range Safety Officers report:** Following the reading of the Chief Range Safety Officers report, a vote was asked to approve 15 applications for new membership which were approved by the membership in attendance. A motion to accept the report as read was made, seconded and approved without amendment by the members in attendance.

**Old Business:** An annual report was presented to the membership in attendance as to the ongoing and completed projects and improvements for the 2015 calendar year. Highlights included: introduction and demonstration of the clubs new web-site, follow-up to the new door entry system upgrade, heating and cooling system installation, LED lighting improvements, video demonstration was presented on the new ventilation system, it's workings with the emphasize on the importance of filter replacement maintenance, the purchase of a club gun safe, knox box installation, member appeal, new club house signage, parking lot improvements, additional table purchases for our meeting area, repairs to the building both inside and out, and the work in progress with the manual and sensors mechanisms on the ventilation system.

**New Business:** Upcoming projects and improvement areas were listed as; purchasing and installing new lighted exit signs, install vents on the closet door to allow heat from the main room to circulate within the closet allowing the closet door to remain closed at all times, installation of a new first aid kit, installation of the fire extinguishers that were purchased, looking into the purchase and installation of new outside motion lights to face the backside of the parking lot. Additional projects include, looking into purchasing a new presentational screen, looking at getting quotes to insulate the attic space, looking into installing range baffling, looking at refinishing and paint the club floor, looking into purchasing a more energy efficient pop machine, looking at upgrading the target turning system, looking to possibly add board positions for an education coordinator and a media coordinator as we are looking to move the club forward with more youth events and education opportunities and would need the support from the members to make that happen. Additionally, a proposal was made to look into creating a scholarship fund in Jerry Tolsma's name to help cover education expenses for college students in our area.

A discussion followed as to the amount of funds the club would allow and the candidate screening process, all to be tabled until next month's meeting as to allow members time to weigh in on the proposal.

**New member applications:** There were 10 new applications present for membership. New applicants are responsible for contacting the Chief Range Safety Officer to complete their club orientation. Upon completion of the club orientation and on the recommendation of the Chief Range Safety Officer, new applicant approval will be put to a vote at the next scheduled club meeting.

**Election of Board Members:** Up for election were the positions of President, Vice President and Treasurer, Range Safety Officer and Secretary. With no challenges to the position of President, Vice President and Treasurer, and Chief Range Safety Officer, a motion to re-elect the incumbents; Mark Paterson, Andrew Zackary, Brian Jannert, Jim Uffner was entered, seconded and approved without opposing argument by the membership in attendance. With the leaving of the elected clubs Secretary Stephen Zarney, an opening became available and members in attendance were asked if any would like to be considered for the position of the clubs Secretary. One candidate came forward, Laura Lucker, and asked the membership to consider her for the position of Secretary. A motion to elect Laura Lucker to the position of Secretary was entered, seconded and approved without opposing argument, by the membership in attendance.

**Members Only Raffle:** With the final announcement for ticket sales of the AR-15 provided by : Modern Antique Firearms in Benton Harbor, a single raffle ticket was pulled; no. 727961

**Meeting Adjournment:** A motion was entered to adjourn the annual meeting, seconded and approved without opposing argument by the membership in attendance.

**Meeting Adjourned at 8:22 p.m.**

Proposed minutes respectfully submitted,

  
Board Secretary / Laura Lucker

3/7/16  
Date

Approved by the Board of Directors on 3/7/16.

  
Board Member Signature

3/7/16  
Date